



Assessment Plan & Confidentiality Policy

Thank you for taking the time to understand the important role of screenings and assessments in our program. We conduct screenings and assessments as an integral part of all Mini University classrooms, using this information to support your child’s learning and to predict important developmental outcomes. By using the valuable information families provide us about their children through the ASQ-3, teacher’s written observations to complete Teaching Strategies GOLD checkpoints and e-DECA when needed, we can design our classroom activities to help children grow in the areas of development and learning to include Social/Emotional, Physical, Cognitive, and Language development. Teachers will share written reports about your child’s development during Family Conferences. Child level data is not shared with ODJFS. If you have any questions/concerns about how the assessment methods will meet your child’s needs or if you would like to schedule an additional conference during the year, please speak with Center Leaders.

<p>Ages & Stages Questionnaires (ASQ-3)</p>	<p>Ages & Stages Questionnaires, Third Edition (ASQ-3) is a developmental screening tool designed for use by early educators and health care professionals. It relies on parents as experts, is easy-to-use, family-friendly and creates the snapshot needed to catch delays <i>and</i> celebrate milestones. ASQ-3 questionnaires are available in English, Spanish, or French and take just 10–15 minutes for parents to complete. You will receive a questionnaire within the first 2 weeks of your child enrolling and annually thereafter. The questionnaires will be scored, and results shared with families.</p>
<p>Teaching Strategies GOLD® Assessment (Checkpoints)</p>	<p>Teaching Strategies GOLD® is an authentic observation-based assessment system for children from birth through kindergarten. The system is implemented with Creative Curriculum. It blends ongoing observational assessment for all areas of development and learning with performance tasks for selected predictors of school success in the areas of literacy and numeracy. Teaching Strategies GOLD® is used to assess all children. The primary purpose of Teaching Strategies GOLD® is to document children’s learning over time, inform instruction, and facilitate communication with families. This is completed 2-3 times per year for all children birth – PreK.</p>
<p>e-DECA</p>	<p>Conscious Discipline has teamed with Devereux Center for Resilient Children to offer a system to assess children’s social-emotional health and resilience. Conscious Discipline and e-DECA supports creating strong attachment, developing self-regulation, building initiative, and reducing problematic behaviors. This is accomplished by using Conscious Discipline strategies that are integrated within the assessment tool. This system is used when a child has additional social or emotional needs, and the results will be shared with the teachers and families.</p>

Confidentiality Policy

The Child’s file, which includes health, safety and assessment information, is kept confidential at all times. It is immediately available to the following:

- Center Leaders and teaching staff who have consent from the parent
- Child’s parents or legal guardian
- Regulatory authorities

The parent/legal guardian has full access to the child’s file and can request copies at anytime. Program staff always follow all aspects of the NAEYC Code of Ethical Conduct. Confidential information about a child or family is not to be discussed with co-workers, other families, or anyone who does not have permission. We follow our Social Emotional Policy and Assessment and Referral Policy which includes a release of information from the parent/legal guardian when there is a need to share pertinent information for the health, development, and well being of the child.